March 16, 2021

Steve Drevik

Agilaire LLC

2904B Tazewell Pike Ste A

Knoxville, TN 37918

Dear Mr. Drevik,

Indy Data Partners is delighted to provide this letter detailing our commitment to Agilaire LLC and its proposal to the Indiana Department of Administration, on behalf of the Indiana Department of Environmental Management for RFP 21-66986. This letter is also our commitment to abide by all state procurement regulations including all mandatory contract clauses as outlined in the RFP.

Upon award of this contract, Indy Data Partners agrees to enter into a subcontract agreement with Agilaire LLC for $11,100 total or 4.73% of the total contract value, for data conversion assistance August 1, 2021 through December 31, 2021. The following activities are among the services Indy Data Partners agrees to provide:

Indy Data Partners will provide qualified, technical resources to manage the Agilaire, LLC data import process for an estimated 45-50 sites over a period of August to November 2021. The selected technical resources will be familiar with running general Windows applications, possess a level of attention to detail to ensure accuracy of pick list items, and possess a high level of communication and customer service. Indy Data Partners’ services are generally expected to be as follows:

* + Participate in an initial remote training on relevant portions of product and data import / confirmation process
  + For each of approximately 45-50 sites, via remote access supplied by the client program (or TeamViewer remote into provided workstation with Client and IDEM data files)
    - Initiate data import programs
    - Confirm completion of import programs
    - Run reports to confirm / validate data imports
    - Report any issues to Agilaire

Indy Data Partners, Inc. is a certified Veteran Owned Business listed in the IDOA Directory of Certified Firms (Bidder ID # 0000034906). Additionally, we are registered with the Secretary of State under Control # 2014032400592, Creation Date 03/21/2014 “Perpetual.”

Indy Data Partners understands that there is no commitment for work by Agilaire, LLC unless the RFP activity results in a contract award with the funding agency, at which time a formal contract for services will be executed. Indy Data Partners further certifies that Angie Gleim, as signatory to this letter, is authorized to make such commitments on behalf of Indy Data Partners.

We appreciate and value the potential opportunity to work with you on this important initiative!

Sincerely,



Angela Gleim

Vice President